

Flying

CAP FLIGHT MANAGEMENT

CAPR 60-1, 1 April 2003, is supplemented as follows:

2-5. b. (1) for out of wing/region flight permission send the form letter (ALWGform 60) to Wing Hq. Permission is not required for crossing wing or region boundaries, incidental to missions or flight over wing boundaries that do not land out of state. Letter permission is not required for SAR or DR activities.

2-7 The following packet will be mailed to the wing Director of Operations by the 10th of each month.

- a. AL Wing Form 18
- b. The CAP form 99 – also send a copy to the State Director at wing headquarters.
- c. AL Wing Form 1
- d. A check for the maintenance fees for the month. Squadrons failing to submit these reports will automatically be grounded as of the 15th of that month. Commanders will submit a written explanation of their failure to comply with this supplement and their actions to prevent any future failures to the Wing Commander prior to restoration of flying privileges.

2-8.1. All Alabama Wing pilot data will be posted in MIMS. Unit pilot files will consist of :

1. Pilot Certificate
2. CFI (if appropriate)
3. Current medical
4. Statement of Understanding
5. Notations for makeup of monthly flying hour minimums.

2-11. a. (1) In the event of an accident, incident, unsafe act, or regulation violation, the Wing Commander may appoint a Flight Evaluation Board.

(2) The Board Chairman will conduct meetings and provide recommendations, if requested, to the Commander. They will include recommended training for the individual if appropriate.

The board will consider:

1. The individuals past history as a CAP member
2. The cause of the matter being investigated
3. Potential for future problems in the Wing

3-2.f. 4a) All candidates for appointment as a CADET ORIENTATION PILOT (COP) will present the following at their form 5 evaluation:

1. A request for evaluation from their squadron commander
2. Certificate of COP online test completion. (Cadet/ROTC or Cadet only)
- b) Check pilots will determine if the candidate is familiar with CAPP 77-1, CADET ORIENTATION PILOTS note such in the Form 5 remarks section.
- c) Orientation pilots will enter the CAPF 5 and COP data in MIMS. Once validated and proved the designation is authorized. The listing in MIMS will be the appointment order.
- d) Renewing COP's shall show the check pilot proof of at least one COP flight in the last 12 months.
- e) The check pilot will forward a copy of the Form 5 and the COP request to Alabama Wing Stan/Eval Officer for validation. The MIMS listing will constitute the wing appointment Order.

AL WG Supplement 1 to CAPR 60-1, ALWG Form 60

FROM: _____ Date: _____

SUBJECT: Out-of-State/Region Flight in Corporate Aircraft

TO: ALWG/CC
SER/CC
IN TURN

1. Approval is requested for an out-of-state/region flight in a corporate aircraft. The pilot, crew, and purpose of the flight meet all applicable CAP Regulations.

a. Aircraft type/number: _____

b. Destination City/Airport: _____

c. Proposed date of: departure _____

return _____

d. Purpose of Trip: _____

e. Mission Symbol ____ ____

f. Pilot Name/CAPID: _____

g. Pilot Contact number

Home or office: _____

Distant location: _____

h. Crew members' names/CAPID:

APPROVED/DISAPPROVED

Squadron Commander

(Print/Type Name)

APPROVED/DISAPPROVED

APPROVED/DISAPPROVED

AL Wing Commander

SER Commander

(ALWG Form 60 May 05)

AL WG Supplement 1 to CAPR 60-1, Attachment 2

Alabama Wing Form 5/91 Flight Evaluation Procedures

Funded flight clinics for Form 5 /91 evaluations may be conducted during odd numbered months. These one-day clinics available to the first 14 pilots who apply are funded for pilots currently qualified in those specialties listed below or in an approved upgrade training program for these qualifications. Ferry time and properly signed in vehicle expense as well as the evaluations are reimbursed using the Form 108 procedure. Pilots not qualified may attend on a non- funded space available basis. The clinics are scheduled for the second Saturday of each odd numbered month. During even numbered months or in the event a clinic is cancelled all pilots may schedule a non-funded flight check.

- Mission Check Pilots, ES Mission Pilots, Check Pilots, Instructor Pilots, Transport Pilots, cadet orientation Pilots.

It is not necessary for a pilot to wait until the month of their expiration. Pilots may complete a new evaluation up to three months prior to their evaluation expiration. However, the evaluation expires in one year on the last day of the month in which the evaluation was completed.

Procedures:

1. Applications must submit request to the project officer for the clinic either by phone, fax, or email and include:
 - a. Name, rank, CAP ID and unit with charter number.
 - b. Mailing address and email address.
 - c. Phone numbers including fax and pager.
 - d. Current FAA/CAP status (bring copies)
 - e. Type of evaluation requested.
 - f. Make and model airplane to be used.
 - g. Type airplane including tail number being brought to the clinic (if any).
 - h. BFRs will not be signed off at the clinic in conjunction with an evaluation or as a separate flight.
2. Applicants must bring to the clinic:
 - a. Proof of the last BFR.
 - b. Copy of current medical.
 - c. Copy of current membership.
3. The project officer will respond to the applicant with approval and last minute instructions.
4. Upon completion of the clinic the project officer will forward all forms three and Forms 5/91 to Wing Stan Eval Officer who after approval forwards the forms 3 to the Flight Operations Officer for posting to the Wing Form 3 report. Check Pilots are responsible for document forwarding for evaluations flown independent of a clinic.