
JOB DESCRIPTION EVALUATION

Attached is the job description evaluation relating to your duties at the staff college. Now that you have performed the job, let us know what needs to be added, deleted, or changed.

NAME _____ FUNCTION _____

The job description of my task needs to be modified as follows (Be specific as to paragraph and sentence if possible):

To be returned to _____ on or before
_____.

Signed: _____ Date _____